



# City of Casselberry

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## SEASONAL SALES PERMIT APPLICATION

This application form must be completed and submitted for review at least **14 days prior** to the date the sale is scheduled to take place. Seasonal sales include New Year's, Easter, Memorial Day, Fourth of July, Labor Day, Halloween and Christmas.

### ZONING REQUIREMENTS

- CG, AND CS ZONING DISTRICT
- UNDEVELOPED LOTS THAT ARE A MINIMUM OF 1/2 (0.5) ACRE OR DEVELOPED LOTS THAT ARE A MINIMUM OF 1-1/2 (1.5) ACRES
- TWO (2) TEMPORARY 16 SQUARE FOOT (MAX) SIGNS OR BANNERS
- MAXIMUM (5) SALES WITH A MAXIMUM OF (35) DAYS/YEAR
- MINIMUM (50') SETBACK FROM ARTERIAL ROADWAYS
- MINIMUM (25') SETBACK FROM PROPERTY LINES

ADDRESS/EXACT LOCATION OF EVENT: \_\_\_\_\_

DATES OF EVENT: Beginning: \_\_\_\_\_ End: \_\_\_\_\_

TIMES OF EVENT: \_\_\_\_\_

COMPLETE DESCRIPTION OF THE TYPE OF SALE:  
\_\_\_\_\_  
\_\_\_\_\_

SITE PLAN DRAWN TO SCALE: Location of all required facilities, including adequate traffic control and parking and the proposed layout of the sale, including all temporary structures (tents, canopies, trailers, portalets, etc.)

PROPERTY OWNER AUTHORIZATION: which includes the owner's name, phone number, mailing address and the dates for which the approval of land use has been granted. This must be notarized.

ANY ADDITIONAL INFORMATION: (to be determined by the Community Development Department):  
\_\_\_\_\_

PERMIT FEE: \$30.00

DEPOSIT OF \$100.00 (refunded if property is maintained within 48 hours from close of the sale)

AGENT/APPLICANT FOR SALE: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address: \_\_\_\_\_

SPONSORING ORGANIZATION: \_\_\_\_\_  
Authorized Agent(s): \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address: \_\_\_\_\_

**SEASONAL SALES PERMIT APPLICATION**  
**(continued)**

*Revocation: The Administrative Official, Chief of Police, Fire Marshal, Building Official or City Manger, or their designated representative, shall have the authority to revoke a permit issued hereunder immediately upon violation of any one (1) or more of the regulations, conditions or standards of issuance as herein set forth.*

The applicant's signature acknowledges he/she has read this application, has provided all the information required, and understands that the information provided is the basis of the conditions and standards for the issuance of this permit. The applicant further acknowledges that the City has the authority to revoke this permit upon violation of any of the requirements of Chapter 14, Article II, of the Casselberry City Code.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date:

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**Internal Use:**

City Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Parcel ID: \_\_\_\_\_

Zoning: \_\_\_\_\_

FLU: \_\_\_\_\_

Additional City Requirements/Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_